

**Burlington Bocce Club, Inc. Bylaws**  
**Adopted October 2015 (page 1 of 4)**

**Article I. General**

**Section A. Organization**

The Burlington Bocce Club, Inc. (BBC) is a nonprofit Vermont corporation (2006) based in Burlington, Vermont and recognized by the City of Burlington. BBC is a membership organization with membership open to any individual interested in bocce and willing to pay a modest annual membership fee.

**Section B. Mission**

The mission of the Burlington Bocce Club is to promote and enjoy the social activity of playing bocce as a membership club as well as to promote bocce by educating interested community members . The BBC supports an active and social lifestyle for good health.

**Section C. Rules**

These bylaws acknowledge and comply with all rules and documents of the Burlington Bocce Club.

**Section D. Partnership with the City of Burlington Parks and Recreation Department**

The City of Burlington owns the public Oakledge Park bocce courts and the Burlington Bocce Club, Inc. maintains the courts. The BBC must obtain the City's permission to make any changes to the property. The City of Burlington selects and manages all bids from independent contractors to upgrade the courts and may or may not provide funding for the work.

**Article II. Membership**

**Section A. Membership requirements**

Membership is open to any person interested in bocce, willing to pay an annual membership fee and abide by the Burlington Bocce Club Rules. There is no precondition for membership and discrimination is prohibited.

**Burlington Bocce Club, Inc Bylaws**  
**Adopted October 2015 (page 2 of 4)**

**Section B. Membership Fees and Privileges**

Membership fees are determined once a year at the annual meeting of the directors and members and remain in effect for one year.

Fees are to be affordable yet able to cover the maintenance costs of the courts. Members are entitled to use of all BBC equipment, reduced rates for BBC tournaments and an option to participate in BBC league play.

**Section C. Guests.**

Members are encouraged to bring guests to play bocce and to invite guests to join the club. Guests are not permitted to access the BBC equipment without a member present. Guests are not permitted to play in BBC league team play unless they become a member. Guests are welcome to participate in many special events.

**Article III. Officers**

**Section A.** The executive board of directors shall consist of at a minimum the President, the Vice President, the Secretary and the Treasurer. All officers serve without compensation.

**Section B. Election and term**

Officers shall be elected once a year at the annual meeting of directors and members by majority vote. The term is one year. All officers must read and be familiar BBC nonprofit status requirements, with BBC bylaws and club documents as well as sign conflict of interest and non disclosure policy statements every year.

**Section C. Officers' Duties**

The President shall call and chair meetings.

The Vice President shall assist the President and stand in his/her place if absent and perform other duties as needed.

**Burlington Bocce Club, Inc. Bylaws  
Adopted October 2015 (page 3 of 4)**

The Secretary shall maintain the records of the club and perform other duties as needed.

The Treasurer shall collect, record, deposit and report all financial transactions and perform other duties as needed.

Each director shall sign a confidentiality agreement and conflict of interest statement within 14 days of election.

Director positions may be filled in a Co-Director capacity. Additional league directors, event coordinators, committee members may be appointed during the year by the directors.

If a director steps down during the term the other directors may appoint a replacement to complete the term.  
A director may be removed from the board of directors by a majority of the other directors if he/she is not acting in the best interests of the club.

#### **Article IV Club Meetings and Notice**

Membership meetings may be called by the directors during the year as needed to determine policy or make changes. These membership meetings will be open to all members and notice will be given to all members by email.

#### **Article V Financials**

##### **Section A. Records and check limits**

Financial records will be kept for 7 years. Any expense over \$500 will require approval of the members. An expense over \$100 will require approval of the directors.

##### **Section B. Reporting**

The Treasurer will report finances to the membership annually and respond promptly and transparently to any questions about finances during the year. The treasurer will prepare any necessary reports and returns to state and federal agencies at year end.

#### **Burlington Bocce Club, Inc. Bylaws Adopted October 2015 (page 4 of 4)**

The Treasurer will record all votes on expenditures noting how each person voted.

#### **Article VI Amendments to the Bylaws**

Proposed amendments to the bylaws will be provided to the membership and a membership meeting will be called by the directors to discuss and accept or reject the proposals. A quorum of 10% of the members will be required to vote on amendments and will be passed by majority rule.

#### **Article VII Dissolution**

Upon club dissolution, and after all debts are paid, all property and assets will be donated to a local nonprofit selected by the board of directors.

*Bylaws Adopted for the Burlington Bocce Club, Inc.  
by Directors*

*BBC President/Date*

*BBC Vice President/Date*

---

*Tanner Petry*

---

*Jeffrey Spengler*

*BBC Secretary/Date*

*BBC Treasurer/Date*

---

*Susan O'Brien*

---

*Stephanie Holdridge*